

DESERT SANDS UNIFIED SCHOOL DISTRICT

Job Description

Title:	Special Day Teacher	Reports To:	Director, Special Education /Site Principal
Department:	School Site	Classification:	Certificated
Work Year:	10 Months	Salary:	Certificated Salary Schedule

Basic Functions:

Provides instruction and services for those pupils whose needs have been identified in a written Individualized Education Plan (IEP) developed by the Individualized Education Program Team and performs other duties as related to the implementation of the Individuals with Disabilities Act (IDEA).

Representative Duties:

1. Provide direct instructional service to identified children who are enrolled in Special Day Class for the majority of the school day.
2. Participates as a member of the IEP Team in decisions regarding placement and in the development and implementation of an IEP for students with disabilities.
3. Provide instruction and services for students whose needs are identified in a written IEP, modify and individualize instruction as needed to insure student access to appropriate curriculum.
4. Monitor and assess student progress on a regular basis, participate in the review and revision of IEPs, maintain student and program records as required by District, Special Education Local Plan Area (SELPA), State and Federal regulations.
5. Maintain compliance and complete IEP's within the state and federal timelines.
6. Assist in the Multidisciplinary Team (MDT) meetings in the development and evaluation of IEPs.
7. Coordinate Special Education services with general education for individuals with exceptional needs.
8. Arrange and conduct parent conferences assuring parent awareness of student progress, enlisting parent cooperation and involvement in program planning and development.
9. Conduct academic assessments to determine pre- and post-achievement levels of students enrolled in program.
10. Participate in continuous evaluation and upgrading of the school's Special Education program.

11. Coordinate and direct the work of the Special Education paraeducator assigned to her/him.
12. Participate in staff development activities as provided by the Special Education Department and SELPA.
13. Strive to maintain and improve professional competence.
14. Perform other duties as related to The Individuals with Disabilities Education Act.

Knowledge and Skills Required:

- Knowledge of guidelines and subject area curriculum and instruction.

This description is not intended to encompass all duties and responsibilities that may be assigned to or performed by an individual. The job description is intended only to identify the types of duties and responsibilities that can be performed by an individual assigned to this classification.

Education and Experience:

Successful and extensive teaching experience preferred.

Licenses, Certifications and Testing Required:

- Valid California Teaching Credential
- Learning Handicapped or Mild to Moderate.
- Fingerprint/criminal justice clearance.
- Tuberculosis clearance.
- Must possess or have ability to obtain a valid California Driver's License or California Identification Card.
- Ability to meet No Child Left Behind requirements.
- Ability to obtain English Language Authorization.

Physical Requirements and Working Conditions:

The Office of Certificated Personnel Services embraces the American with Disabilities Act (ADA). The requirements of the position are maintained in the Personnel Department; and, the individual shall be able to perform the essential functions of the position.

While performing the duties of this job, the employee is regularly required to sit, walk, stand and talk or hear. Specific vision abilities required by the job include close vision and distant vision. Occasionally, yet essential to this position, the individual must meet deadlines with severe time constraints, while interacting with the public and other workers. Occasionally, the position requires the employee to work irregular and extended hours. Directly responsible for the safety, well-being or work output of other people. Ability to meet multiple demands from several people.